

Board Meeting
December 10, 2019

The meeting was called to order by Chairman Jennifer Meyer. People in attendance were: Supervisors – Jeff Whyte, Paul Travis, Jeff Bechard, Mona Mathews, Clerk Beverly Christopherson, Treasurer John McLaughlin and see attached list of visitors.

Flag Salute

Visit Eau Claire: Visit Eau Claire was at the meeting and distributed the monthly dashboard.

Plan Commission: Update: Amundson Rezone: Amundson’s application to rezone 44.15 acres from A2 to I1 was reviewed by the Comp Plan. Lot 1 will be sold to Eau Claire Co-op Oil to support continued future growth and relocate their Liquid Propane (LP) division. Lot 2 will be sold to Elk Mound Seed to further support their operation growth as well. Both businesses have no immediate plans to build. Sale of the property was contingent upon rezone so both parties were asked to present at the Town meeting to share future. Joe Alf from Eau Claire Co-op Oil was present. Elk Mound Seed sent a letter of explanation. Notification letter was sent to property owners within 700 feet of rezone. No neighbors present to share concerns. Supervisor Jeff Bechard made a motion to approve the Amundson Rezone. Supervisor Mona Mathews seconded the motion. All voted yes, motion carries.

B. Comp Plan meeting date discussion update: Moving the Comp Plan meeting to the monthly Town Board meeting was discussed as a possible solution to resolve insufficient Comp Plan membership. Chair Jennifer Meyer is now confident with support of the Town Board attendance, the Comp Plan meetings can continue their monthly meeting to the first Thursday of the Month. Fred Belay will join the Comp Plan.

DOT 312/I-94 Exit 59 Presentation:

Aaron Christ and Stacie Lambele from the Wisconsin Department of Transportation (WisDOT) proposed to make substantial improvements to I-94 in Eau Claire County in 2021. The project consists of 7.0 miles. The project will involve the removal of 5.5 miles of existing pavement on I-94 and replace it with new concrete. The project will also involve 1.5 miles of a mill and overlay. Pavement improvements also include the Bridge at State Highway (STH) 312 and County Highway (CTH) E, east and westbound ramps and curb and gutter. Proposed project to begin in the Fall of 2021 and end in the Spring of 2023. Ramps will remain open and all emergency services will be notified. Contact Aaron Christ, project leader @ (715)833-9816 for information Chair Jennifer Meyer’s concerns are with the area businesses and suggests a letter of project notification will assist in their daily operations.

Approval of 2020-2021 Election of Poll Workers: The 2020-2021 2-year term Poll worker list was distributed for Board approval. Supervisor Mona Mathews made a motion to approve poll workers. Supervisor Jeff Whyte seconded the motion. All voted yes, motion carries.

Town Board Supervisor 2-Year Term Nomination Papers: Chair Jennifer Meyer mentioned that Supervisors Paul Travis and Mona Mathews 2-year term ends in April and if they want to continue as Town Supervisor all election paperwork is in the office.

Commented [j1]: Moving forward I will create the narrative for the Comp Plan Updates. This should be easy to understand and follow for future reference and it is not expected of Bev to know details. It will make it much easier for Bev to copy and paste to the minutes This will save a step in the process.

Commented [j2]:

Commented [j3]: To make this clear explanation clear and brief,
I copied the narrative from the WisDOT’s handout

Driveway Permit Online Application Proposal: Chair Jennifer Meyer is still working on this with Eau Claire County Planning and Development . Town of Union charges \$25 for the address markers and Eau Claire County charges \$50. Chairman Meyer will report back to Board when more information is available

Park Commission:

A. Chair Report: Chairman Fred Belay mentioned that the Park Commission did not have a meeting in November. February 7 is the next meeting.

Roads:

- A. Chayne Road. Reconstruct: Spring 2020 Action: Leave on Agenda till completed.
- B. Menomonie & Skyline Dr., waiting for City’s analysis of water runoff. Leave on Agenda
- C. Glory Lane; Spring 2020 action. Waiting for Eau Claire County Highway Department storm water pond and culvert study for possible reroute of storm water run-off.
- D. Losan Ave., improvements; Spring 2020 action. Menards is annexing into the City of Eau Claire the section that was vacated.
- E. Road Grants/LRIP-MLS updates: Chair Jennifer Meyer worked with Cedar Corporation in Menomonie to complete 2 road aide grant applications. The 50/50 Local Road Improvement Program (LRIP) application is for funding assistance for road reconstruction on Chayne Road. Approved project announcement will be in March 2020 and program responsibility guidelines are required. A discretionary meeting to review and rank the applications will be held Jan. 7, 2020 at Eau Claire County Highway Dept. The 2nd application for the Multimodal Local Supplement (MLS) is a 90/10 grant used for transportation improvement projects. If approved these dollars will improve the economic viability to the industry along N. Town Hall Road and Chuck Lane and support safety improvements WisDOT has scheduled for the Spring of 2020 to the area. Program funding announcement will be in the Spring of 2020.

F. Sunny Ridge Subdivision/Keegan St.; Spring 2020 review W/EC Cty. Hwy: Town of Union dedicated Keegan St after working with Eau Claire County Highway to ensure compliance per project plans. . In the spring of 2020, Eau Claire County Highway will address drainage issues and possible placement of a culvert under Keegan St.

1. Wet Ponds in Town’s Subdivision Division Review: Using Sunny Ridge as an example. The Town of Union’s ordinances do not address wet ponds and should address possible changes to the subdivision ordinance.

Fire Station #3:

A. Report: Dave Kleist gave the Fire Station #3 report. At this time they have had 380 runs and Emergent care has 840 for the year. New tender should be delivered in August. Township fire spent \$20,000 of their fundraising money for the new compressor and trailer. New compressor is up and running. Larry Barr will be giving a presentation to Township Fire Department on Thursday, January 9th regarding Extreme Thunder. Christmas Party is Saturday, January 18th.

Building Inspector Report:

A. Report: Report was handed out.

Board Reports:

MPO: Nothing new to report.

Town Assoc: Next meeting is January 29th in Town of Ludington

Title 18 & Cty Comp Plan Meetings: Next meeting is Thursday, December 12. Meeting will be held in the Town of Washington, and it is open to public input.

Commented [MM4]: Possibly rework this paragraph. Suggestion would me to make it letter G instead of number one under F.
My suggestion would be as follows:
G. Wet Ponds in Town’s Subdivisions Review: The Sunny Ridge subdivision brought to light that the Town of Union’s ordinances do not address wet ponds. After discussion the board noted that the subdivision ordinances should be revised to address wet ponds. The board will discuss this at a future meeting.

Commented [j5R4]: Use Mona’s above correction.
Thank You

TFD (12-23-19): Chair Jennifer Meyer mentioned the TFD will also be meeting on December 17th to approve Department Officers.

Tourism: Chair Jennifer Meyer Stated Visit Eau Claire meetings have been in closed session and will update board when allowed.

Hwy. Safety Workshop Update: Chair Jennifer Meyer suggested the Town Board be mindful when traveling our Town Roads for any safety concerns and update signage as needed.

2020 Census: Next meeting on December 20th, 2019

Lake District: Chair Jennifer Meyer spoke with Lake District Chair Bob Wachsmuth and there are no new updates to share. At their Annual Meeting they will be discussing special charges for 2020.

Citizen Input & Questions

Citizen Tom Roach just wanted to mention to the Board that the snowplow could not go down Paulina Street because of a low cable. The plow backed up and left a large pile of snow and half of the road was blocked. Mr. Roach thought when they left, they would return with a smaller plow to finish but no one ever returned. Supervisor Jeff Whyte was aware of this and did talk to Eau Claire County Highway Dept.

Review/Approve previous meetings minutes: Supervisor Mona Mathews sent changes to Town Clerk on the minutes. Supervisor Jeff Bechard mentioned they cannot approve as they did not see the changes. Supervisor Mona Mathews went over proposed changes she sent to the clerk. Supervisor Jeff Bechard made a motion to approve with the changes from Supervisor Mona Mathews. Supervisor Mona Mathews seconded the motion. All voted yes, motion carries.

Approval Underground Cables – Chairman- None this Month

Treasurers Report:

A. Report: Treasurer John McLaughlin handed out report. Reported to Town Board that he will be picking up and mailing Town taxes this Thursday Dec. 12th.

Review/Approval Bills: Accounts Payable report was handed out to Board. Town Clerk Beverly Christopherson addressed concerns about a bill from Monarch Paving. Clerk is questioning if this bill is a Town's bill to be paid? Supervisor Jeff Whyte will contact Monarch Paving to see what it is for and let Clerk know. Town Clerk Beverly Christopherson also mentioned to the Board that she had received two bills this evening that are not on the report that also need to be paid: First one is for Attorney Hibbard and second is Township Fire for brush maintenance. Supervisor Mona Mathews noticed missing checks within order and Clerk Bev clarified the checks had been mistakenly printed on and are saved for auditing.

Supervisor Mona Mathews made a motion to approve all payables including Attorney Hibbard's and Township Fire, and that the Clerk should hold the payment for Monarch Paving till Jeff Whyte verifies Supervisor Jeff Whyte seconded the motion. All voted yes, motion carries.

Review/Approve: Licenses:

A: Operators – Supervisor Jeff Bechard made a motion to approve all operators licenses as presented to the Board. Supervisor Mona Mathews seconded the motion, all voted yes, Motion carries.

B: Picnic Licenses – Supervisor Jeff Bechard made a motion to approve picnic licenses as presented to the Board for Silvermine Ski Jump and Chippewa Valley Home Builders. Supervisor Mona Mathews seconded the motion. All voted yes, motion carries.

C: Large Assembly – Supervisor Jeff Bechard made a motion to approve the Large Assembly Permit for Silvermine Ski Jump Tournament. Supervisor Mona Mathews seconded the motion. All voted yes, motion carries.

Constables Report: Constable Russ Johnson was at the meeting and mentioned to the Board that the fee schedule listed on Town Ordinances has to be updated. Mr. Johnson also wanted to explain to the Board how citations are written. Mr. Johnson stated that the first complaint is a written warning, and if the issue is not taken care of and he has to return, a citation is issued. If a citation is issued it must be logged by the County Clerk in 48 hours. Constable Johnson said that everything else is going good and will turn in his log sheet. Supervisor Jeff Bechard did ask Constable Johnson who takes over his duties when he is gone on vacation? Constable Johnson stated that he still takes the call and if its and animal at large he asks the caller if they can take the animal to Eau Claire County Humane Association. Constable Johnson tries to solve over the phone.

Town Hall Properties:

A. Transfer Station; Attendant move in date 11/23/19-Spring 2020: Telephone still needs to be set up and paint 2 coats to interior, no update on recycling area.

B. Parking Lot Light: Still needs to be completed

C. Basement Flood Repairs: Will work on this winter

D. Exterior Window Update 2020 quote: Exterior on windows on Town Hall are in rough shape. Supervisor Jeff Bechard mentioned that the vinyl covering is falling off and that the Town should look into replacing the vinyl. Discussion of window replacement vs a new furnace. Supervisor Jeff Whyte will have someone come out and look at to see what can be done and cost.

E. Message Boards: Supervisor Jeff Bechard is working on

Set next meeting dates and agendas: Comp Plan January 2nd, Board Meeting January 14th.

Mona Mathews made a motion to Adjourn at 9:10pm, Jeff Bechard seconded the motion. Motion carries.