

Board Meeting  
January 14, 2020

The meeting was called to order by Chair Jennifer Meyer. People in attendance were Supervisors – Jeff Whyte, Paul Travis, Jeff Bechard, Mona Mathews, Clerk Beverly Christopherson, Treasurer John McLaughlin and see attached list of visitors.

**Flag Salute**

**Visit Eau Claire:** Visit Eau Claire was at the meeting and distributed the monthly dashboard. Visit Eau Claire will have a photo booth at Silvermine Ski Tournament.

**Plan Commission: Update:**

**A.** Menards; Conditional Use Permit (CUP) application for existing Planned Unit Development (PUD); Nick Brenner from Menards was at meeting to answer any questions the Town had. This CUP amended the PUD from 2017. The proposed site plan shows the existing go kart track being removed. This area will be green space, parking lot, and a detention pond. The detention pond complies with storm water management. Town of Unions Comp Plan had no issues with this CUP. Supervisor Mona Mathews made a motion to approve Menards CUP for existing PUD. Supervisor Paul Travis seconded the motion. All voted yes, motion carries.

**B.** Robert Orsello; Proposal to purchase Out Lot 1 in J & C Subdivision on Xiong Blvd. This is just a discussion as nothing has been filed with Eau Claire County. Robert Orsello contacted the Town of Union regarding purchasing Out Lot 1. At this time Mr. Orsello owns approx. 64 acres West of Xiong Blvd and has no direct access to his property. One of the neighbors allows Mr. Orsello access to their property to enter his. Out Lot 1 is a lot designated for storm water retention. During his purchase of this property the Title Company discovered an issue with the purchase. It is noted on the platt that Out Lot 1 is reserved for sale and that the purchaser must have approval by municipality. Chair Jennifer Meyer spoke with Mr. Orsello and he would like the Town to sign off. Eau Claire County, City of Eau Claire, and Town of Union all signed the Platt. This property does have covenants, these covenants state that Out Lot 1 and Out Lot 5 are to be maintained by property owners in this subdivision. Eau Claire County is also looking into this. Town Chair Jennifer Meyer suggests the Town not do anything and see what Eau Claire County recommends.

**C.** County Zoning Update: Chair Jennifer Meyer stated Eau Claire County is updating their zoning ordinance, this update is done every 10 years. Eau Claire County anticipates that in April they will hold a formal public meeting. Town of Union will have 1 year to accept the new zoning ordinance. Chair Jennifer Meyer would like to notify Town of Union residents about this update and possibly have Eau Claire County at Town Board meeting go give residents information on this. Chair Jennifer Meyer will contact Jared Grande to see if he would be available to speak at the February Town meeting.

**Park Commission:**

**A.** Chair Report: Chairman Fred Belay was not in attendance, so Jennifer Meyer gave a report. The next Park Commissions meeting is February 7<sup>th</sup>. The Park Commission met on January 9<sup>th</sup> and discussed signage, resignation of Chuck Zabrowski, and possibility of Barb Kleist joining the Park Commission. Park Commission also discussed if the hunting signs should be up year-round or taken down. Supervisor Mona Mathews asked why the signs would be taken down? Jennifer Meyer mentioned the Park Commission promotes the trails in the park for horseback riding and walking. Hunting signs would be good all year to let people know that hunters might be in the park.

**Roads:**

A. Chayne Road. Reconstruct: Spring 2020 Action: Waiting to hear on Grant Approval

B. Menomonie & Skyline Dr., waiting for City's analysis of water runoff. Leave on Agenda; Supervisor Jeff Whyte spoke with Eau Claire County and the analysis is almost complete.

C. Glory Lane: Storm water runoff will be reviewed in Spring 2020; Eau Claire County stated the Town needs to test if the pond is able to handle the water run off if it is diverted that direction. Eau Claire County will also check to see if the culvert that is in place should be replaced with a larger one. Discussion on driveway permits and the knowledge on culverts took place during Glory Lane. Supervisor Jeff Bechard mentioned that it would be good to have Eau Claire County issue Town of Union driveway permits so they can let landowners know what size culvert they should be putting in. If Eau Claire County did the driveway permits this would help with these types of issues. Supervisor Jeff Bechard will check with Eau Claire County to see if Town of Union can hire them to do Town's driveway permits.

D. Losan Ave., improvements; Spring 2020 action. Part of Losan is being annexed to City of Eau Claire.

E. Road Grants/LRIP-MLS updates: Chair Jennifer Meyer mentioned that Cedar Corp has filled out and filed two grants for the Town of Union. The first one is LRIP for Chayne which is a 50/50 grant and will be announced in February. The second one is MLS for Chuck Lane and where the DOT will end its work on North Town Hall Road. This is a 90/10 grant. This one will also be announced in February.

F. WisDOT 312/N Town Hall Road Spring Safety Construction Project UPDATE; Chair Jennifer Meyer distributed DOT information packet to Board members. Chair Jennifer Meyer asked the Board what they thought would be the best way to let Town residents know of this upcoming project. WisDot will do public notification through radio and newspapers. Any residents that are directly impacted by the project are notified directly by WisDot. Chair Jennifer Meyer feels that all residents should be notified and with the Board's approval she will send out a letter. Town Board approved a letter being mailed.

**Approve Eau Claire County Hwy Dept 2020 Contract;** Copies of the 2020 contract were given to all Board members. No changes on 2020 contract and the Town Board needs to approve. Supervisor Jeff Bechard mentioned he would like to see driveway permits listed on the contract. Supervisor Jeff Whyte mentioned that it could be listed under culvert section. Chair Jennifer Meyer said that at this time this contract needs to be approved and can check if driveway permits can be added. Supervisor Jeff Bechard approve the 2020 Eau Claire County Hwy Dept. Contract. Supervisor Jeff Whyte seconded the motion. All voted yes, motion carries.

**Fire Station #3 Report**

A. Battalion Chief Report. Battalion Chief Dave Kleist stated that they had 395 runs for 2019. They have had lots of calls for the interstate and Hwy. 53. Christmas Party is January 18<sup>th</sup>, 5:00pm social hour and food at 6:00pm. Larry Barr gave a presentation at the Fire Station for the upcoming Extreme Thunder Horse Relay. Larry Barr mentioned that he plans to give the Fire Station \$2 for every ticket sold this money would go towards the Fire Department purchasing a drone.

**Building Inspector Report:**

A. Report: Report was distributed.

**Town Transfer Station Fee Schedule and Hours Discussion:** Supervisor Jeff Bechard wants to discuss the difference in the Town of Union green bags and larger garbage bags. Town of Union charges \$20 for a roll of 10 green bags, these bags are 33 gallons. If you go to the transfer station with regular large garbage bags you are charged \$5. Town Board is questioning what we pay for the Town of Union green bags? Town Clerk mentioned that a shipment of bags has just been ordered and being

shipped. Once we receive the invoice, she will let the Board know how much each bag costs the Town. Town Chair Jennifer Meyer suggested that maybe the Town should charge the same cost for any bag, maybe \$3. Supervisor Jeff Bechard also brought up the times the transfer station is open is not easy for those that work. It might be in the best interest of the residents to have the hours different. Chair Jennifer Meyer spoke with Brett Huber about this, and he is willing to stay open till 5pm or 5:30pm. Brett Huber suggested not changing the opening hours and stay open later. Supervisor Paul Travis made a motion to approve keeping the Transfer Station open till 5:30pm both days. Supervisor Mona Mathews seconded the motion. All voted yes, motion carries.

### **Board Reports:**

**MPO:** No meeting held.

**WTA Quarterly meeting (1-29-2020 Ludington)** No Agenda set

**Tourism:** Meetings have been closed session and Chair Jennifer Meyer will have a report in February

**WTA District meeting sign-up (Sat. Feb 29, 2020, EC):** This meeting will be held at the Florian Gardens, which supervisors will be attending. Chair Jennifer Meyer and Supervisor Mona Mathews will attend.

**EC Cty P&D Title 18 Zoning & Comp Plan Meetings (1-15-2020 & 1-30-2020)**

**Census (1-23-2020)** Chair Jennifer Meyer will be attending and get all information materials.

**TFD (1-27-2020)**

**Lake District:** Nothing to report

### **Citizen Input & Questions**

**Review/Approve previous meetings minutes:** Minutes with all changes were distributed to the Board. Supervisor Mona Mathews made a motion to approve minutes. Supervisor Paul Travis seconded the motion. All voted yes, motion carries.

**Approval Underground Cables – Chairman-** None to report

### **Treasurers Report:**

**A. Report:** Treasurer John McLaughlin distributed his report. Tax payments are going well and currently dog licenses seem to be down.

**Review/Approval Bills:** Town Clerk distributed report on payables. Overhead Door bill to be paid is for the Fire Station. JB Systems bill is for the new website that we pay a quarterly maintenance fee to them. Hovlands is for the boiler system at the fire station that had to be inspected. All January settlement payments are listed. Supervisor Paul Travis made a motion to approve all payables as presented to the Board. Supervisor Mona Mathews seconded the motion. All voted yes, motion carries.

### **Review/Approve: Licenses:**

**A: Operators – Supervisor** Jeff Bechard made a motion to approve all operators licenses as presented to the Board. Supervisor Paul Travis seconded the motion. All voted yes, motion carries.

**B: Large Assembly-Blue Ox;** Large assembly application and special exception were distributed to all board members. Everything seems to be the same as last year. Only verbiage that needs to have clarification is the amplified music during late night. This should be non-amplified. own Clerk will speak with Jim Bischel and get revised.

Supervisor Jeff Bechard made a motion to approve the large assembly permit and the special exception once it states non-amplified music. Supervisor Mona Mathews seconded the motion. All voted yes, motion carries.

**Constables Report:** No report to distribute.

**Town Hall Properties:**

A. Transfer Station: In spring a second coat of paint will be applied.

B. Parking Lot Light: Still needs to be completed

C. Basement Flood Repairs: Will check this spring for any issues

D. Exterior Window Update 2020 quote: Supervisor Jeff Whyte had a quote for new windows at \$20,750.00 and just to replace the trim outside \$4,650.00 Supervisor Jeff Whyte will get another quote to replace wood and trim.

E. Message Boards: Supervisor Jeff Bechard is getting a quote from Valley Building

**Set next meeting dates and agendas: Comp Plan Feb 6th, Board Meeting Feb 11<sup>th</sup>.**

**Supervisor Paul Travis made a motion to Adjourn at 9:00pm, Supervisor Mona Mathews seconded the motion.**