

Board Meeting
July 14, 2020

The meeting was called to order by Chair Jennifer Meyer. People in attendance were: Supervisors – Jeff Whyte, Mona Mathews, Paul Travis, Clerk Beverly Christopherson, and Treasurer John McLaughlin. Supervisor Jeff Bechard was in attendance on zoom. Meeting was set up so that Town residents could also attend the meeting via Zoom.

Flag Salute

Roads

A. Chip Seal Bid Awards for 2020: Scott Construction and Fahrner Asphalt. Scott Construction bid for road work to be done came in at \$37,693.00 but shaping was not included. Scott Construction will do some shaping and they also had a 3-year guarantee on their work. Work will begin in August. Fahrner Asphalts bid was \$40,026.00 and include shaping and a 1-year guarantee. Supervisor Jeff Whyte made a motion to approve Scott Constructions bid for road work with hot oil mix. Supervisor Paul Travis seconded the motion. All voted yes, motion carries.

B. Star Ridge Rd. Nate Stafford was in attendance at the Board meeting as he is a property owner in West Ridge Acres. On May 25th town had a rain storm that had very torrential down pours. Nate Stafford's property had damage from the rain. All runoff from the rain ran down to Mr. Stafford's property. Eau Claire Land Conservation, Eau Claire County Highway, Chairman Jennifer Meyer and Supervisor Jeff Whyte have been out and evaluated damage from the rainfall. This has been an issue before Mr. Stafford purchased the house. Eau Claire County has determined that the property needs 2 – 36: culverts, this will help with the water runoff, water needs to be diverted away from the house. Eau Claire County proposes cost to fix the issue will be around \$11,000.00. This issue goes back to the covenants that West Ridge Acres has. Chair Jennifer Meyer asked Towns Attorney John Hibbard to look over the covenants. Mr. Hibbard has advised the Town not to get involved. It was mentioned that when Fred Belay was Chairman for the Town he also dealt with this issue and had a meeting with all property owners in West Ridge Acres to discuss their covenants. West Ridge Acres needs to form a committee to take care of their Storm Water ponds. Chair Jennifer Meyer will send a letter to all property owners of West Ridge Acres to inform them of the issues with the storm water ponds.

C. West Ridge Acres Storm water management covenants. See above discussion as they go together.

D, Chayne Rd. Project/Cedar Corp update: Dennis Mack from Cedar Corp was at meeting to go over Chayne Rd update. Dennis Mack mentioned that at this time they do not know everything that is needed and need to do delineation. This needs to be done right away so that all permits needed can be applied for. Cost at this time is not known. Supervisor Mona Mathews asked if a motion could be made to approve work to start and set up to a certain amount of money? Supervisor Mona Mathews made a motion to approve doing the delineation. Supervisor Paul Travis seconded the motion. All voted yes, motion carries. Cedar Corp will contact Chair Jennifer Meyer when delineation is to start and update on permits.

E. LRIP 50/50 grant: Xiong Blvd. (Jon Johnson @ EC CTH assist with application to WisDOT). LRIP will not happen to next year and Jon Johnson from Eau Claire County will help with filling out application. Chair Jennifer Meyer mentioned that on the application for LRIP for Xiong Town will also include Fairmont St.

F. Menomonie & Skyline/project is scheduled for fall 2020.

G. Glory Lane improvements/tentatively scheduled for fall 2020. Town will need to get a bid for 2 culverts.

Comp Plan: No applications for July

Visit Eau Claire: Visit Eau Claire sent their dashboard. Benny Anderson from Visit Eau Claire was at meeting via zoom. Hopefully, later in the year a couple events will be able to be held. Website traffic has declined, but with Covid this is normal. Visit Eau Claire will help to promote the Town's Parks as people are getting outside. Task Force has some helpful resources for the Town to help promote the parks. Benny Anderson also mentioned that it would be nice to have an at large member for the Visit Eau Claire Board and it would be nice if it was someone from the Parks Commission. Fred Belay said he would bring this up at their next meeting. Benny Anderson will send a job description to Fred Belay for anyone that is interested.

Visit Eau Claire: Dashboard handed out. The City of Osseo has voted to partner with Visit Eau Claire and they will pay all room tax to Visit Eau Claire.

Park Commission

A. Chair Report: Chair Fred Belay was not in attendance so Chair Jennifer Meyer will give report. Park Commission met with Cedar Corp to go over Outdoor Rec Plan. Park Commission wanted to get information specifically related to town parks. Park Commission also discussed possible amphitheater, restrooms, and handicap accessible trails. Park Commission discussed Fred Belays hours and mileage for maintain parks. Since Eau Claire County was not able to contract to maintain parks, the park commission had purchased a lawn mower and hire Brett Huber to maintain parks. Fred Belay has been supervising Brett Huber on what needs to be done. Park Commission voted to pay Fred Belay \$200 for time and mileage for supervising Brett Huber. Park Commission has also approved to pay for continued supervision for Park Maintenance. Jennifer Meyer will be supervising Brett Huber July 15th thru August 15th. Signage for Parks is being put up and so far, looks very nice.

B. Town Board Motion to recommend Fred Belay as Chair of Park Commission to replace Fred Belay as his term expires in July 2020. Supervisor Jeff Whyte made a motion to recommend Fred Belay as Park Commission Chair. Supervisor Mona Mathews seconded the motion. All voted yes, motion carries.

Township Fire Station #3 – Battalion Chief Report

A. Battalion Chief Report. Battalion Chief Dave Kleist mentioned that the new tender should be done by September. Old tender is up for sale. Chair Jennifer Meyer mentioned that she did attend Fire Station #3 meeting and found it very informative.

Constable Report: Report was handed out to Board. Report does show a cat was picked up and had a broken leg. Town might receive a bill from Oakwood Hill Animal Hospital for the cat.

Building Inspector Report: Report handed out to Board

Website assistance follow up/Mona Mathews: No applications received

Town Events Update: Blue Ox has postponed until 2021. Blue Ox might look at doing smaller events for attendance of 250.

Board Reports:

MPO: Nothing to report

Tourism: Benny Anderson from Visit Eau Claire e-mailed Dashboard

Open Book 07/14/2020

Board of Review 07/23/2020

TFD 07/27/2020

WTA 07/29/2020 at Pleasant Valley

Elk Lake Protection & Rehabilitation Annual Meeting 08/05/202 at Town of Spring Brook

Park Commission 08/06/2020

Comp Plan 08/06/2020

Election 08/11/2020

Town Board Meeting 08/18/2020 (Due to election on the 11th Board meeting is week later)

Citizen Input & Questions

Review/Approve previous meetings minutes: Supervisor Jeff Whyte made a motion to approve with changes that were e-mailed to clerk. Supervisor Paul Travis seconded the motion. All voted yes, motion carries.

Approval Underground Cables – Xcel gas on Keegan had one for over ground cable. Eau Claire Energy had one on Pleasant Hill Rd.

Treasurers Report:

A. Report: Treasurer John McLaughlin handed out his report. Treasurer John McLaughlin wanted to let the Board know that he is still working on getting two personal property tax bills collected.

Review/Approval Bills: Clerk presented list of Accounts Payables to the Board for approval. Chair Jennifer Meyer asked what the bill for Bear Graphics is for? Bear Graphics make absentee ballots for Towns and Town of Union need to order more. Chair Jennifer Meyer also asked what the bill for Cedar Corp is for? Cedar Corp bill is for Park Commission Outdoor Rec Plan.

Review/Approve: Licenses:

A: Operators –

B. Liquor & Tobacco –

Town Hall Properties:

A. Transfer Station – trench in conduit for WWTC: Supervisor Paul Travis will be calling diggers hotline to start working.

B. Town Hall Parking Lot Light: Supervisor Paul Travis will be working on.

C. Town Hall Exterior Window trim quotes: Asher Enterprise quote came back high. Hackel Construction bid was \$7,843.93 for windows and labor.

Supervisor Mona Mathews made a motion to approve Hackel Construction for new windows in Town Hall. Chair Jennifer Meyer seconded the bid. All voted yes, motion carries.

D. Message Boards for Town Hall and Fire Station #3: Clerk Beverly Christopherson has ordered and they are backordered.

E. Town Hall rental discussion: Eau Claire County is still recommending to gathering inside over 10. Chair Jennifer Meyer recommends the Town still not rent the hall.

F. Supervisor Paul Travis made a motion for the Town to purchase wireless mouse for each Board members laptop. Supervisor Mona Mathews seconded the motion. All voted yes, motion carries.

Set next meeting dates and agendas: Comp Plan August 6th, Board Meeting August 18th.

Supervisor Mona Mathews made a motion to Adjourn at 8:55pm, Supervisor Paul Travis seconded the motion.