

Board Meeting  
June 9, 2020

The meeting was called to order by Chair Jennifer Meyer. People in attendance were Supervisors – Jeff Whyte, Mona Mathews, Jeff Bechard, Clerk Beverly Christopherson, and Treasurer John McLaughlin. Supervisor Paul Travis was not in attendance or on zoom. Meeting was set up so that Town residents could also attend the meeting via Zoom.

**Flag Salute**

**Comp Plan:**

A. Volbrecht Property Rezone Discussion/Jim Scheffler: Before discussion began Chair, Jennifer Meyer wanted to let everyone know that she was recusing herself from this discussion. Jim Scheffler was present to talk to the Board. Mr. Scheffler is interested in buying the property. Before he purchases the land, he wants to know if the Town would approve rezoning the front 20 acres? Current zoning is Exclusive Ag and Chair Jennifer Meyer mentioned that property is in protected farmland. Jim Scheffler did mention that he would be able to get a driveway permit if the zoning matched the property to the west. Supervisor Jeff Bechard asked if the property had just the one house? This is a 20-acre parcel and would like to do 4 lots with 5 acres and house on each parcel. Jim Scheffler did mention that he is interested in purchasing the 40 acres and keeping the back 20 acres still zoned ag. Supervisor Mona Mathews mentioned that there is a steep hill coming down. Jim Scheffler realized that and said that the most he could get in is 2 driveways that all 4 lots would have to share. Chair Jennifer Meyer also mentioned that at the Comp Plan meeting one member of the Comp Plan is not in favor of changing the zoning. Supervisor Jeff Whyte asked what the County had said? Jim Scheffler mentioned that they said at first, they are not in favor but would follow what the Town recommends. Supervisor Jeff Bechard mentioned that if any Town residents had an issue with the rezoning the Board would probably not recommend. Town Board unable to give recommendation currently. Jim Scheffler would need to start at the County first.

B. Dirt racetrack complaint follow up/land use: Chair Jennifer Meyer followed up on the complaint received at the Annual Meeting. Chair Meyer went to one of the races and it seems to be a regular circuit racing, they do race at a couple different tracks with trucks and trailers. Chair Meyer did call Eau Claire County to ask them to investigate this.

C. J & C subdivision out lot 5 update/access: This moving forward and they are working with Army Corp of Engineers regarding the wetlands, also working with Eau Claire County on getting a driveway permit. Chair Jennifer Meyer said that they will be purchasing lot 5 to use to get to their land instead of an easement.

**Visit Eau Claire:** Visit Eau Claire sent their dashboard. Benny Anderson from Visit Eau Claire was at meeting via zoom. Hopefully, later in the year a couple events will be able to be held. Website traffic has declined, but with Covid this is normal. Visit Eau Claire will help to promote the Town's Parks as people are getting outside. Task Force has some helpful resources for the Town to help promote the parks. Benny Anderson also mentioned that it would be nice to have an at large member for the Visit Eau Claire Board and it would be nice if it was someone from the Parks Commission. Fred Belay said he would bring this up at their next meeting. Benny Anderson will send a job description to Fred Belay for anyone that is interested.

## **Roads**

A. Sunny Ridge: Currently they still have storm water run-off issues. Eau Claire County has issued some warnings. Some of the residents of put down erosion matting and rock. Shouldering is also washing out. Janelle from Eau Claire County mentioned that a culvert is needed under Keegan and will notify the residents.

B. West Ridge Acres: Property owner at 5433 Star Ridge Dr. has issues with storm water run-off. In the one large culvert that runs North to South, residents have been putting their grass clippings in and it is getting plugged. Alvin Kohlepp has been very helpful with any issues. Liz Fagen from Eau Claire County has all paperwork on the issues along with their covenants if the Town needs to proceed with cleaning up the storm water ponds.

C. Glory Lane: Jon Johnson from Eau Claire County has been working on this. A couple driveway culverts need to be replaced and Eau Claire County will give the Town a quote on work to be done in the fall.

D, Skyline & Menomonie: Letters have been sent to residents when this project is set to begin, work is set to begin late summer. City of Eau Claire will pay 80% and Town pays remaining 20%.

E. CTH T Corridor stakeholder agreement: Chair Jennifer Meyer mentioned that at the Towns last meeting, Supervisor Jeff Bechard had a couple questions he would like answered. Mainly he wanted to know how they came to the Town paying 5%. Chair Meyer mentioned that she found out that the 5% was only for the mapping and not the entire project. Grant money may be available for this project. Project is from 312 to X. Chair Meyer mentioned that the Town of Wheaton has already signed this agreement.

Supervisor Mona Mathews made a motion to approve the CTH T D Corridor agreement for the Town Share of 5% of mapping only. Supervisor Jeff Whyte seconded the motion. All voted yes, motion carries.

F. Road Bids for Becker, West North Star & (N) Valley Rad. North: Road bid packets are available from the Clerk, and all have been published.

G. Chayne Dr. bid/Cedar Corp.: Chair Jennifer Meyer mentioned that at this time still waiting on Cedar Corp.

## **Park Commission**

A. Chairman Report: Park Commission Chair Fred Belay was present to give his report. Mr. Belay mentioned that projects are moving along, and things are looking good. Cedar Corp has met with the Park Commission and gave them their plan going forward. Brett Huber will be helping mow the trails as Eau Claire County will not be doing the work this year. Mr. Belay will be getting a quote on getting some of the stumps removed. Park Commission is looking at buying a mower for Brett Huber to use for the trails. Trails are being worked on at this time. Chairman Fred Belay also mentioned that the Park Commission is still looking into some sort of bathroom at Sherman Creek Park. Mr. Belay did speak to one of the janitors at the school about having a porta potty by the parking lot, Mr. Belay is waiting to hear back from the School District. Park Commission is asking if anyone knows any information on the 9 white pines in a semi-circle along with 4 more white pines. He hopes that someone knows why these were planted this way so they could put some sort of information out about this area. Supervisor Mona Mathews will ask some residents, 4-H Clubs, and Union Victory workers to see if they know anything.

## **Township Fire Station #3 – Battalion Chief Report**

A. Battalion Chief Report. Battalion Chief Dave Kleist was not at meeting to give update. Supervisor Paul Travis was not present to give update.

**Town Issued Computers:** Chair Jennifer Meyer handed out a quote from West Wisconsin Telcom for 6 laptops. West Wisconsin Telcom will also set up separate e-mails for all Board members. Laptops will all be set up with all applications needed and will have tech support. Supervisor Mona Mathews mentioned that this is best way to protect Board members from open records law. Supervisor Mona Mathews made a motion to purchase the 6 laptops and have them all set up with new e-mails. Chair Jennifer Meyer seconded the motion. Majority voted yes, motion carries.

**Building Inspector report:**

A. No report was handed in

**Website Assistance follow up:** Supervisor Mona Mathews handed out a copy of the job description that she is using for college and Chippewa Valley Technical College. The job description was needed to post at the schools. Supervisor Mona Mathews did not put any information on wage. Town will need to look and see what other Towns are paying. Supervisor Mona Mathews has it set up for resumes to come to the Town's e-mail. Clerk will forward and resumes to Supervisor Mona Mathews.

**Town Events Update:**

**Board of Review dates/postings**

Open Book will be July 14<sup>th</sup> from 1pm – 3pm at Town Hall  
Board of Review is July 23<sup>rd</sup> from 5pm – 7pm at Town Hall

**Town Events Update:**

**Board Reports:**

**MPO:** Nothing to report

**Tourism:** Nothing to report

**TFD:** Next meeting is June 22

**Citizen Input & Questions**

**Review/Approve previous meetings minutes:** Supervisor Mona Mathews mentioned a couple spelling and grammatical errors to change. Chair Jennifer Meyer made a motion to approve minutes with changes as noted by Supervisor Mona Matthews. Mona Mathews seconded the motion. All voted yes, motion carries.

**Approval Underground Cables –** None to report

**Treasurers Report:**

A. Report: Treasurer John McLaughlin handed out his report. Treasurer John McLaughlin just wanted to let the Board know that interest on money market accounts has fallen. Two personal properties are delinquent currently and the Treasurer is sending letters for payment.

**Review/Approval Bills:** Clerk presented list of Accounts Payables to the Board for approval. Park Commission Fred Belay presented a bill for a Lawn Mower that the Park Commission would like to purchase to keep trails mowed. Brett Huber will be using the mower and the cost is \$1,000.00. Supervisor Mona Mathews made a motion to approve accounts payable as presented to the Board and the additional \$1,000.00 for the lawn mower purchase. Chair Jennifer Meyer seconded the motion. Chair Jennifer Meyer, Supervisor Mona Mathews, and Supervisor Jeff Whyte voted yes. Supervisor Jeff Bechard voted no. Motion carries as majority voted yes.

**Review/Approve: Licenses:**

**A: Operators – Supervisor** Jeff Bechard made a motion to approve all Operators licenses as presented to the Board. Supervisor Jeff Whyte seconded the motion. All voted yes, motion carries.

**B. Liquor & Tobacco – Supervisor** Jeff Bechard made a motion to approve liquor and tobacco licenses as presented to the Board. Supervisor Mona Mathews seconded the motion. All voted yes, motion carries.

**Constable Report:** No report handed in and no information on relief worker.

**Town Hall Properties:**

**A.** Transfer Station – trench in conduit for WWTC: Supervisor Paul Travis will be working on.

**B.** Town Hall Parking Lot Light: Supervisor Paul Travis will be working on.

**C.** Town Hall Exterior Window trim quotes: Supervisor Jeff Whyte brought in quote and had a quote for all new windows for \$5,630.00. Board decided to get another quote on new windows as that is the best option.

**D.** Message Boards for Town Hall and Fire Station #3: Clerk Beverly Christopherson handed out copies of which board Supervisor Jeff Bechard recommended. Clerk wanted Boards approval before ordering. Chair Jennifer Meyer made a motion to approve the purchase of two message boards as presented to the board. Supervisor Mona Mathews seconded the motion. All voted yes, motion carries.

**E.** AED defibrillator installed in the Town Hall kitchen

**F.** Town Hall rental discussion: Chair Jennifer Meyer wanted to let the Board know that Eau Claire County still does not recommend groups over 50 gathering. Town should not rent out town hall until Eau Claire County changes recommendation.

Chair Jennifer Smith let the Board know that Erv Smith will be replacing the Air Conditioner next Monday, their quote was the lowest at \$3,988.00.

**Set next meeting dates and agendas: Comp Plan July 2nd, Board Meeting July 14th.**

**Supervisor Mona Mathews made a motion to Adjourn at 9:06pm, Supervisor Jeff Bechard seconded the motion.**