

Board Meeting  
March 10, 2020

The meeting was called to order by Chairman Jennifer Meyer. People in attendance were: Supervisors – Jeff Whyte, Paul Travis, Clerk Beverly Christopherson, Treasurer John McLaughlin and see attached list of visitors. Those not in attendance were Supervisors Mona Mathews and Jeff Bechard.

**Flag Salute**

**Comp Plan:**

A. Gloria Boom CSM Land Division; Comp Plan has review CSM and it is not in a wetland. Comp Plan has recommended approving the CSM for Gloria Bloom. Supervisor Paul Travis made a motion to approve Gloria Bloom CSM. Supervisor Jeff Whyte seconded the motion. All voted yes, motion carries.

B. J & C Out lot 1 access discussion update; Town Board had a discussion on this previously and it is being brought back to the Town. New buyer wants to buy land and out lot 1. Town Board wants to hear from all residents in that sub-division to see if they are ok with the sale. This area is really low and water is coming up through the road that is in place at this time. No Action taken. Board suggests individual to have DNR perform a site assessment of the area before proceeding.

C. Cory Krenz variance appeal; This is the property on Partridge that went through the process in April 2019 to divide. At this time, they want to rezone from A2 to C3 and section off the acreage with the house on it and zone that RH. Eau Claire County has already approved this rezoning. Does not meet the requirement for the City of Eau Claire to approve. Cory Krenz needs a variance from the Town to move forward. Town of Union Comp plan does recommend the Town move forward with the variance. The town will write a letter of approval and support to the Variance Committee for Corey Krenz as it has already been approved by the Town and meets the Town's future plan. The Town understands it is 1 acre short of requirement. Supervisor Jeff Whyte made a motion to approve the variance for Cory Krenz. Supervisor Paul Travis seconded. All voted yes, motion carries.

D. Country Jam Update; Chairman Jennifer Meyer and resident Tom Roach were both at the Eau Claire County meeting. All issues were talked about that the Town and Eau Claire County had. Eau Claire County also approved the CUP for Country Jam.

**Visit Eau Claire:**

A. Benny Anderson to share VEC updates & Town of Union Contract now and future; Benny Anderson was at the meeting and advised the Board that he is the new Executive Director of Visit Eau Claire. Linda John has resigned her position. At this time the Town of Union does not have a contract in place with Visit Eau Claire and needs to be addressed. Visit Eau Claire needs to have a contract in place for their audit. The new contract can go through till 2020 and then when the new contract is written up can look at funds also going to the Park Commission for their projects. Supervisor Paul Travis approved signing a new contract with Visit Eau Claire for the time frame of January 2019 till December 2020. Chairman Jennifer Meyer seconded the motion. All voted yes, motion carries.

B. Jason Kruger Dash Board; Extreme Thunder Marcus Red Thunder Wellness Promotion Update: Dashboard was handed out.

**Park Commission**

A. Chairman Report: Kathy Rowland from the Park Commission was here to give an update. The Park Commission welcomed Barbara Kleist to the Commission. Eau Claire County Maintenance

agreement has been approved. Two grills will be going in at Sherman Creek Park. Benches are being built by Jeff Bechard.

**Roads:**

A. Chayne Road. Reconstruct: Spring 2020 Action: Road patching is working at this time.

B. Menomonie & Skyline Dr. City of Eau Claire water runoff analysis; Town of Union's Share is 16% and will be approximately \$700 to \$900.00.

Supervisor Jeff Whyte made a motion to approve the 16% percent cost for Menomonie and Skyline Dr. Supervisor Paul Travis seconded the motion. All voted yes, motion carries.

C. Glory Lane; Spring 2020 action; Nothing at this time

D. Losan Ave. Spring 2020 road improvement review. Good at this time

E. Grant Announcement; Still waiting to hear back

F. WisDOT 312/N Town Hall Road Intersection Construction. Chairman Jennifer Meyer mentioned that the letter to residents should go out April 11th

G. Tree Brushing estimates; Eau Claire County will be getting a quote to the Town for cutting all the trees and brushes that are overhanging on the roads. Dave Kleist mentioned that the Fire Station can do the lower ones but the County would have to do the higher limbs.

Residents have complained about chip seal on the road at West View Acres. Nova Drive, Vista Court, and Quasar are the main complaints. Chairman Jennifer Meyer mentioned that she has drove by the area and understands the issues. Eau Claire County will be going around and cleaning up the chip seal that was left in the roads and ditches. Town will make sure that those residents in the area will get taken care of.

**Fire Station #3 Report**

A. Battalion Chief Report. Dave Kleist was present and reported that the station is sill getting lots of calls. Township Fire will be looking for a new department mechanic.

**Building Inspector Report:**

A. Report: Report was distributed.

**Board Reports:**

**MPO:** Supervisor Jeff Bechard not present to report

**Tourism:** Benny Anderson was here and spoke earlier

**Lake District:** Nothing new

**TFD (03/23/2020)**

**April 7, 2020 Election**

**EC Cty Comp Plan Public Open House (3/10/2020)**

**Citizen Input & Questions**

**Review/Approve previous meetings minutes:** Tabled till April so all Supervisors can go over

**Approval Underground Cables** – Chairman Jennifer Meyer only had one for Old Mill Plaza.

**Treasurers Report:**

A. Report: Treasurer John McLaughlin handed out his report. Mr. McLaughlin also mentioned to the Board that he has received 3 Non-Sufficient Checks for property taxes and at present 2 of these checks have been taken care of. He is still working on the third one.

Mr. McLaughlin also mentioned that he would be willing to do the Towns CT-Form this year. This form is normally done by LarsonAllen at a cost of \$2,000.00. Mr. McLaughlin would be willing to do the form and file it for \$1,000.00.

Chairman Jennifer Meyer made a motion to approve having Treasurer John McLaughlin do the CT form and file it for the Town at a cost of \$1,000.00. Supervisor Paul Travis seconded the motion. All voted yes, motion carries.

**Review/Approval Bills:** Clerk presented list of Accounts Payables. Chairman Jennifer Meyer made a motion to approve all payables as presented to the Board. Supervisor Jeff Whyte seconded the motion. All voted yes, motion carries.

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**Review/Approve: Licenses:**

**A: Operators – Supervisor Paul Travis** made a motion to approve all Operators licenses as presented to the Board. Supervisor Jeff Whyte seconded the motion. All voted yes, motion carries.

**B: Hotel/Motel Permits:** No approval needed, just updated Board.

**C: Large Assembly Country Jam;** John Lynch from Country Jam was present to go over the large assembly permit. County Jam will have to move some buildings as there are in flood plain. Otherwise permit is same as before with no changes this year. Supervisor Paul Travis made a motion to approve the Large Assembly Permit for Country Jam. Supervisor Jeff Whyte seconded the motion. All voted yes, motion carries.

**D: Country Jam Camping Facility;** All camping for 2020 event will be in Whispering Pines Campground, no camping will be in the parking lot at the end of Paulina street for 2020 event. Supervisor Paul Travis made a motion to approve the Camping Facility permit for Country Jam with the stipulation that all camping is in Whispering Pines Campgrounds and not at the end of Paulina St. Supervisor Jeff Whyte seconded the motion. All voted yes, motion carries.

**Constables Report:** No report to distribute.

**Town Hall Properties:**

**A.** Transfer Station; In spring a second coat of paint will be applied.

**B.** Parking Lot Light: As soon as frost is out of ground

**C.** Town Hall Rental agreement deposit discussion and times of rental: Chairman Jennifer Meyer mentioned that some issues have come up during Town Hall rentals. Cleaning after a rental has become an issue. Supervisor Jeff Whyte mentioned that raising the deposit might help alleviate the issue and have the renter issue two checks and if the Town Hall need additional cleaning after rental then cash the deposit check.

**D.** Exterior Window Update; Need another quote

**E.** Message Boards; Supervisor Jeff Bechard is suppose to send link to order

**F:** Order defibrillator and cabinet for Town Hall and install/amount budgeted. Supervisor Jennifer Meyer spoke with Joe Alf and asked him to order one for the Town Hall, cost is around \$2,500.00

**G:** Old Lawn Mower and equipment in shed. Old lawn mower is still in the shed. Town Clerk asked the Town Board what they planned to do with it? Town Clerk would like to purchase it for personal use. Town Board mentioned that it does not start and will need work.

Supervisor Paul Travis made a motion to sell it to the Clerk for \$1 to get rid of it. Chairman Jennifer Meyer seconded the motion. All voted yes, Clerk to purchase lawn mower for \$1.

Town Clerk also mentioned to Supervisor Jeff Whyte that there are also chainsaws and weed trimmers to be looked at or sold in the shed.

**Set next meeting dates and agendas: Comp Plan April 2nd, Board Meeting April 21<sup>st</sup> and Annual Meeting also April 21st.**

**Supervisor Jeff Whyte made a motion to Adjourn at 9:05pm, Supervisor Paul Travis seconded the motion.**