

Board Meeting
December 12, 2023

The meeting was called to order by Chair Jennifer Meyer.

Flag Salute

Attendance: Chair Jennifer Meyer, Supervisor Paul Travis, Supervisor Mona Mathews, and Supervisor Jeff Whyte were all present. Supervisor Megan Bischel was absent.

Adopt Agenda: Chair Jennifer Meyer made a motion to make an addendum to the agenda.

1. Truax Lane mini storage concept.

Chair Jennifer Meyer made a motion to adopt agenda with addendum.

Supervisor Mona Mathews seconded the motion.

All voted yes, motion carried.

Approve Minutes: November 14, 2023:

A. Supervisor Mona Mathews made a motion to approve November 14, 2023 minutes with Changes to Vollendorf Railroad Crossing closure.

Chair Jennifer Meyer seconded the motion. All voted yes, motion carried.

Comp Plan:

A. No applications

B. Truax Mini Storage is just a concept. No decisions to make just wanted Board to have information. They are adding additional 4 buildings. No CSM (Certified Survey Map) only State Building Codes need to be followed.

Visit Eau Claire:

A. Executive Director Report/Benny Anderson was not in attendance. No report was handed out.

B. Silver Mine Ski Invitational is cancelled this year due to needed repairs.

Approval of 2024-2025 Election Workers:

A. Clerk handed out list of possible Election Workers for the 2024–2025 election.

Supervisor Mona Mathews made a motion to approve 2024-2025 Election Workers
Supervisor Paul Travis seconded the motion.

All voted yes, motion carried.

Park Commission:

A. Barb Kleist was in attendance to give December 6th meeting update. Park Commission received a request from Erik Anderson to put trail cameras up in Sherman Creek Park, he is interested in seeing what wildlife is living in the park. Pleasant Hill Go Getters 4-H Club nominated the Town of Union for partnership. Nomination was for usage of Town Hall for meetings and for their community service projects.

Members of Park Commission cleaned out the fire pit at Sherman Creek Park.

The Park Commission is seeking a contractor to complete the updates to the Pavilion at the

Conservancy.

Park Commission received a donation of \$760.00 from a young man. This young man was part of the vandalism to the grills in the park and wanted to give back to the park Commission.

Fire Station #3:

- A. Dave Kleist November run updates: Another structure fire in Pleasant Valley. Lots of crashes. One illegal burn, neighbor was burning materials for his neighbor and was not aware of burning permit.
- B. Address marker update: Dave Kleist has been replacing address markers and mentioned that a lot of markers are actually missing. Will need to reassess again in the Spring.
- C. January 27, 2024: Dave Kleist's Thank You Party hosted by Station #3 and the Town of Union: Chair Jennifer Meyer asked the Board if it was ok to use the Town Hall for the party and help pay for food and refreshments. Supervisor Paul Travis made a motion to approve a \$2,000.00 payment for Dave Kleist party. Supervisor Mona Mathews seconded the motion, all voted yes motion carried.

Roads:

- A. CTH T Engineering Services update; contract, timeline, multiple phases, grant opportunities: Town of Wheaton must approve. This is being done in phases. Map of scheduled timeline handed out.
- B. Countyline Road Project updates: Cedar Corporation Dennis Mack not present. Chair Jennifer Meyer, Supervisor Jeff Whyte, and Cedar Corp, will go talk with Menards. Project needs to move forward.
- C. CTRIC meeting Dec 13, 2023, review TRI applications and rank applications for Discretionary and Supplemental. Town of Union will use the grant for Truax Lane, this is a 50/50 Grant.
- D. Any other road business: Trucks are parking on Truax Lane. This creates an issue for emergency vehicles and plows. Chair Jennifer Meyer handed out Town of Union Ordinances on parking. Need to put up "No Parking" signs. Signage will say "No Parking. Violators will be towed away at owners expense."

Eau Claire County 2023 Building Permits/Fred Dahlke report:

Report was handed out to Board for 2023 Building Permits

Citizen Input & Questions

Metropolitan Planning Organization (MPO)

- A. Metropolitan Planning Area (MPA) map revisions (big screen image vs handout). Chair Jennifer Meyer sent maps of revisions for Board to look at. Meeting will be week of December 18th.

Eau Claire County Humane Association Contract

- A. Review 2024 contract: Chair Jennifer Meyer went over contract for 2024. Supervisor Mona Mathews made a motion to approve 2024 Eau Claire County Humane Association contract. Chair Jennifer Meyer seconded the motion. All voted yes, motion carried.

Review/Approval Bills:

- A. Monthly Payables: Report was handed out by Clerk. Chair Jennifer Meyer made a motion to approve payables as presented to Board. Chair Jennifer Meyer asked what the payment to CNA Surety was for? This payment is for the Treasurers Bond for Tax Collection. Seconded by Supervisor Mona Mathews. All voted yes, motion carried.

Treasurer Report – Handed out to Board.

- A. Treasurer John McLaughlin handed out his report to the Board. John McLaughlin mentioned that the CD will mature end of November. When it matures will move to Bremer checking account. Treasurer mentioned that he would like the Town to consolidate all accounts to just one bank, Nicolet Bank. John McLaughlin will get information on checking accounts at Nicolet Bank.

Underground Cables:

- A. 4646 North Town Hall Rd; Xcel Energy to replace gas service.
- B. 5505 Kane Rd; Xcel Energy to install electricity to new Menard Building.
- C. Partridge Rd and Chuck Lane; Xcel Energy to construct and maintain utility pole replacement and adjusting and installing hardware and equipment on poles.

Licenses:

- A. Operators: Chair Jennifer Meyer made a motion to approve operators licenses as reported to the Town Board. Supervisor Mona Mathews seconded the motion. All voted yes, motion carried.
- B. Liquor Permits: Chippewa Valley Home Builders applied for Picnic License for Home and Garden Show February 16 – 18, 2024. Supervisor Mona Mathews made a motion to approve Picnic License for Chippewa Valley Home Builders Home and Garden Show. Supervisor Paul Travis seconded the motion. All voted yes, motion carried.

Town Properties:

- A. Transfer Station: attendant schedule and updates; went over attendant’s schedules for December.
- B. Order Transfer Station bags: Town Clerk ordered more bags.
- C. Supervisor Paul Travis will investigate vehicles parked on Kucera.

Scheduled Town Meetings/Events:

- December 25, 2023, **Merry Christmas!**
- January 1, 2023, **Happy New Year!**
- Wednesday, January 3, 2024, Park Commission 9:30am / Union Town Hall
- Thursday, January 4, 2024, Comp Plan 6:30pm / Union Town Hall
- Tuesday, January 9, 2024, Public Hearing 5:30pm / Union Town Hall
- Tuesday, January 9, 2024, Town of Union Board Meeting / Union Town Hall

Adjourn

This Board meeting was adjourned at 8:03pm. Supervisor Mona Mathews made a motion to adjourn, and Chair Jennifer Meyer seconded the motion.