

PARK COMMISSION MINUTES

FEBRUARY 4, 2026

Meeting called to order 9:32am.

Commission members in attendance: Kathy Alf, Tom Roach, Barb Kleist, Dean Kallenbach and Tony Bischel.

Adopt agenda; motion made by Dean/sec Kathy and passed.

Approval of January 7, 2026 minutes; motion made by Dean/ sec Tom and passed.

Financial Report

Total expenses in January \$ 779.14 total year to date \$ 779.14 Town of Union Treasurer Report dated January 13, 2026 shows Visit EC Dest & Dev balance \$ 29,896.02 Nicolet Park Checking shows a balance of \$ 5,775.78 of which \$ 3,485.00 is Bain memorial fund. Motion to approve financial report made by Dean/sec Tony and passed.

Work Log

Dean	Work on CORP 4 hours @ \$15 total	\$60.00
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Motion to approve work log made by Kathy/sec Tony and passed.

Parks Discussion

Sherman Creek Park

There is a tree that needs removal in the park. Barb will attempt to bring in Chippewa Valley Tree Service for the project. The Commission has utilized their services in the past at the park.

Conservancy

No updates from Hiess-Loken & Associates, LLC on land survey for stairs project. We are on the schedule list for the surveyor.

The Commission discussed having a luminary hike next winter.

New Business

Barb will discuss the memorial bench form and special event form for website with the Town Board at the monthly meeting.

Kenzi Havlicek, the executive director from Visit Eau Claire will attend the March Park Commission meeting.

Tony shared an email dated January 23 from the Wisconsin Department of Revenue for the Innovation Grant Application (Form SL-405) The Commission will establish a list of potential grant opportunities and deadlines.

Old Business

The group working on the Bain Memorial Project submitted their proposed signs for the project. A motion to approve sign content to move forward to have signs printed made by Barb/sec Tom and passed. Dean will contact the group to see if anyone wants to come along when the signs are ordered.

The Commission reviewed chapters 2 and 3 of the Comprehensive Outdoor Recreation Plan and worked on updates. Commissioners will review chapter 4 for discussion at the March meeting.

Next meeting Wednesday, March 4 @ 9:30am

Meeting adjourned at 11:35am motion made by Barb/sec Kathy and passed.

